



NOTICE: The W-2 form is the form that an employer must send to both an employee and the Internal Revenue Service (IRS) at the end of the year. The W-2 form reports an employee's annual wages and the amount of taxes and other items withheld from his or her paycheck. In that the W-2 is the official form which details the wages earned and the amounts withheld during the year, IMKO advises that each employee wait until the W-2 is received in the mail or posted online, and reviewed by you, before reporting income to the government for income tax purposes. Please note that you may have more than one W-2 form attributable to your work for IMKO in a given year. Accordingly, when viewing or printing your online W-2, please make sure to select "print all" or "scroll next" to ensure that you have viewed or printed the complete record. All employees should check the accuracy of their Social Security Number as it appears on the W-2 form and contact your local IMKO office as quickly as possible if any inaccuracy is found to receive a corrected W-2 form.